



3

Login

- FIRST-TIME LOGIN
- REGULAR LOGIN

Section 3 Contents

Login	22
First-Time Login	24
First-Time Login 5-Step Process	24
1. Login Set-Up	25
2. Change Password	26
3. Set Security Image	27
4. Set Security Question	28
5. Select Second Factor Authentication Method	30
Regular Login	43
Regular Login 4-Step Process	43
1. Access Website	44
2. Enter Your Username	44
3. Enter Your Password	45
4. Second Factor Authentication Method	45

First-Time Login

5-Step Process

1

Login set-up

2

Change password

3

Set security image

4

Set security question

5

Select second factor authentication method

First-Time Login

1 Login set-up

Log on to Corporate Republic*Online* with your **USERNAME** chosen at registration

Select **NEXT** to proceed to the password screen.

Enter the **TEMPORARY PASSWORD** sent via email when your user profile was created

Select **NEXT** to change the **TEMPORARY PASSWORD** sent to you, to a password that you create.

You will have the choice of using a virtual keyboard as an anti-key-login device.

Login to Republic*Online*

Test [?]

Virtual Keyboard

Next

Register new User for Republic*Online* Corporate | Personal

BANK on the APP!

It's the all-you-need-to-do-your-banking-anywhere, kind of APP!
· Transfer Funds · Pay Bills · Pay Credit Cards
· Check Account Balances and More!

Download it today!

Download on the App Store | GET IT ON Google Play | Republic **APP**

Password

..... [?]

Virtual Keyboard

Next

Cancel

Reset Password | Unlock User

BANK on the APP!

It's the all-you-need-to-do-your-banking-anywhere, kind of APP!
· Transfer Funds · Pay Bills · Pay Credit Cards
· Check Account Balances and More!

Download it today!

Download on the App Store | GET IT ON Google Play | Republic **APP**

First-Time Login

2 Change password

Enter the TEMPORARY PASSWORD

Enter your NEW PASSWORD

Select CONFIRM

The screenshot shows a web form titled "Enter a New Password" with three input fields: "Current Password [?]", "New Password [?]", and "New Password Confirmation [?]". Each field has a password strength indicator icon to its right. A "Required" label is positioned to the right of the first field. Below the fields are "Cancel" and "Confirm" buttons. To the right of the form is a promotional banner for the mobile app, featuring a woman holding a smartphone displaying the app. The banner includes the text "BANK on the APP!", "It's the all-you-need-to-do-your-banking-anywhere, kind of APP!", and a list of features: "Transfer Funds", "Pay Bills", "Pay Credit Cards", and "Check Account Balances and More!". At the bottom of the banner are logos for the App Store, Google Play, and the mobile app itself.

See Section 2 - Site Security, pg. 20 for Password Guidelines.

First-Time Login

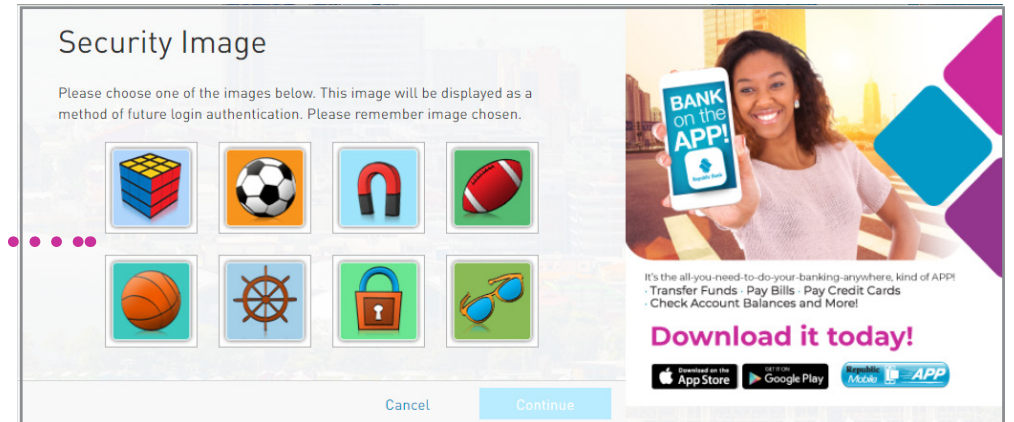
3 Set security image

The security image functions as an anti-phishing device. The image you select during the security set-up will appear during all your future logins. This is how you know you are logging in to your correct Corporate Republic*Online* site.

Select ONE IMAGE

Select CONTINUE

Your chosen image will not be saved until ALL the steps are completed.



First-Time Login

4 Set secret question

The secret question will be used as a validation to update personal data, security and user settings.

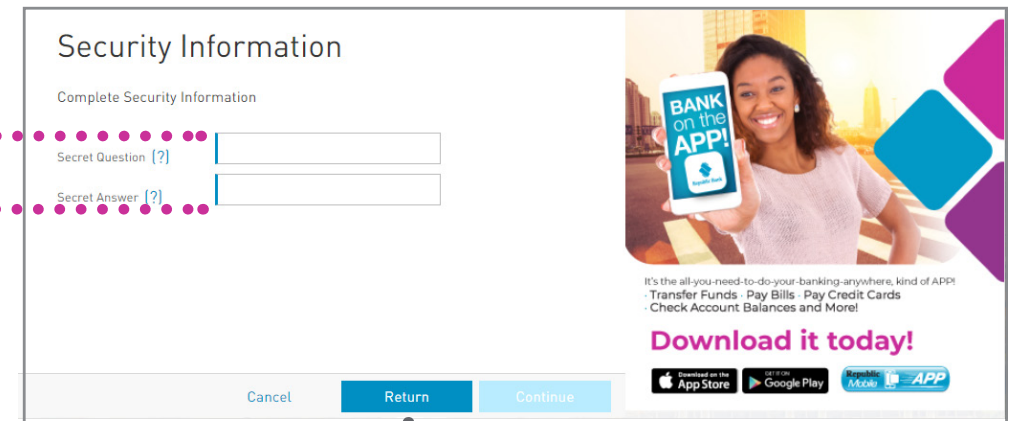
You must create your own secret question. The system does NOT provide any options for the secret questions.

Your secret question and answer are NOT case sensitive and special characters (e.g. !@\$%) are NOT permitted.

Enter a **SECRET QUESTION**

Enter the answer to your question
in the **SECRET ANSWER** field

Select **CONTINUE**



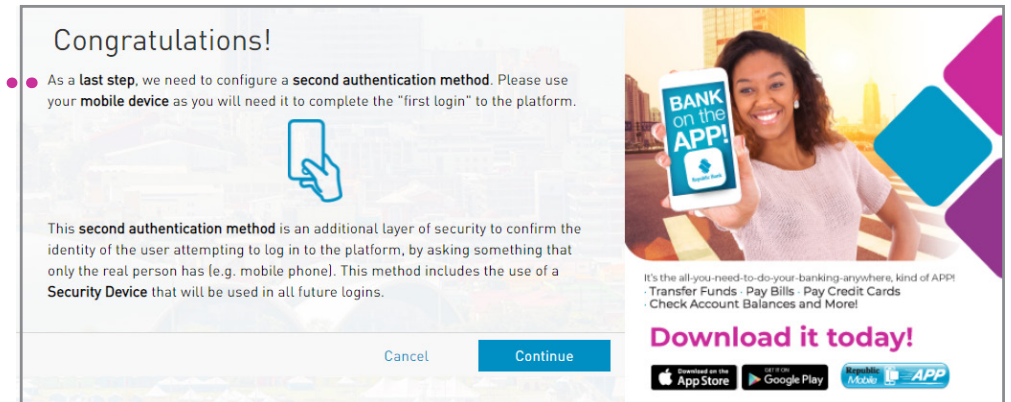
The screenshot shows a 'Security Information' form with two input fields: 'Secret Question [?]' and 'Secret Answer [?]'. Below the form is a navigation bar with 'Cancel', 'Return', and 'Continue' buttons. To the right is a promotional banner for the 'BANK on the APP!' mobile application, featuring a woman holding a smartphone and listing app features like 'Transfer Funds', 'Pay Bills', and 'Pay Credit Cards'. The banner also includes 'Download it today!' and logos for the App Store, Google Play, and the mobile app itself.

.....
RETURN redirects you to the previous step

First-Time Login


Once you have completed the first 4 steps, you will receive the following message

Select CONTINUE



Congratulations!

As a **last step**, we need to configure a **second authentication method**. Please use your **mobile device** as you will need it to complete the "first login" to the platform.



This **second authentication method** is an additional layer of security to confirm the identity of the user attempting to log in to the platform, by asking something that only the real person has (e.g. mobile phone). This method includes the use of a **Security Device** that will be used in all future logins.

Cancel [Continue](#)

Download it today!

It's the all-you-need-to-do-your-banking-anywhere, kind of APP!
· Transfer Funds · Pay Bills · Pay Credit Cards
· Check Account Balances and More!

Download on the App Store | GET IT ON Google Play | Download on the App Store | **APP**

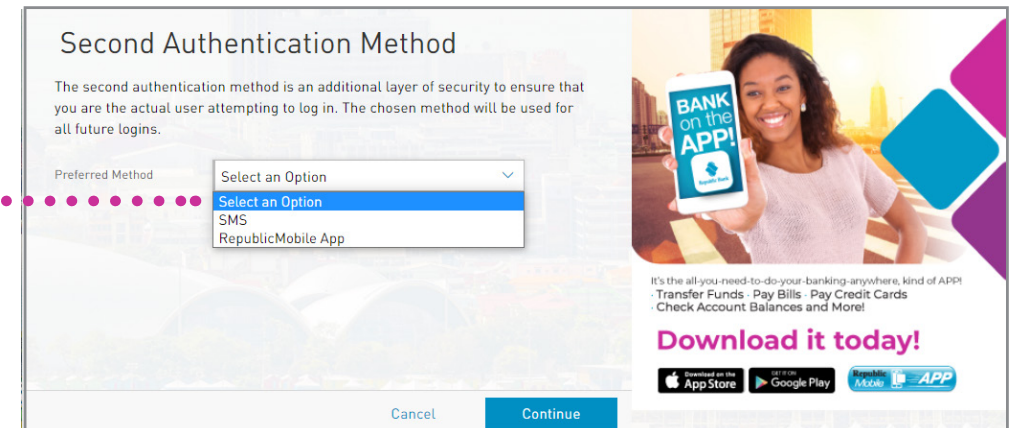
First-Time Login

5 Select second factor authentication method

This is the final step in your First-Time Login process!

The second factor authentication method gives you an additional layer of security by using your mobile device to validate your login.

Select one of the two options:
SMS or Republic*Mobile App*




The screenshot shows a mobile application interface for selecting a second authentication method. The title is "Second Authentication Method". Below the title, there is a paragraph explaining that this method is an additional layer of security. A "Preferred Method" dropdown menu is open, showing three options: "Select an Option" (highlighted in blue), "SMS", and "RepublicMobile App". To the right of the dropdown is a promotional banner for the RepublicMobile App, featuring a woman holding a smartphone and text listing app features like "Transfer Funds", "Pay Bills", and "Pay Credit Cards". At the bottom of the banner are logos for the App Store, Google Play, and the RepublicMobile App itself. At the bottom of the screen, there are "Cancel" and "Continue" buttons.

First-Time Login

Select second factor authentication method

Option 1. SMS

Once the SMS option is selected, you must perform the following:

- 
- A** Input mobile number
 - B** Enter SMS code
 - C** Confirm action

First-Time Login

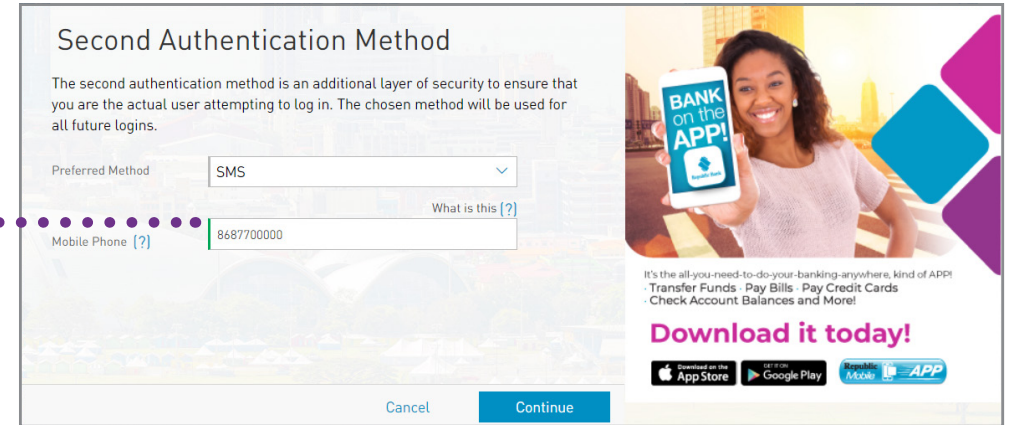
Select second factor authentication method

Option 1. SMS

The SMS option requires you to enter a local mobile number with the prefix (868).

A **Input mobile number** you wish to enrol

Select CONTINUE



Second Authentication Method

The second authentication method is an additional layer of security to ensure that you are the actual user attempting to log in. The chosen method will be used for all future logins.

Preferred Method [What is this \[?\]](#)

Mobile Phone [?]

Cancel

BANK on the APP!

It's the all-you-need-to-do-your-banking-anywhere, kind of APP!
· Transfer Funds · Pay Bills · Pay Credit Cards
· Check Account Balances and More!

Download it today!

Download on the App Store | GET IT ON Google Play | **APP**

First-Time Login

Select second factor authentication method

Option 1. SMS

An SMS code will be sent to the mobile number you entered

B Enter SMS code received.....

C Confirm action
Select CONTINUE

When this step is completed, you will be redirected to the Corporate Republic*Online* Home page.

Each time an attempt is made to log in to Corporate Republic*Online*, you will receive a code via SMS. It is to be entered during login for authentication.

SMS Code

Enter the code that was sent via SMS to your registered mobile number.

Code

[Request New Code](#)

✔ SMS Code Sent

[Cancel](#) [Continue](#)

BANK on the APP!

It's the all-you-need-to-do-your-banking-anywhere, kind of APP!

Transfer Funds · Pay Bills · Pay Credit Cards · Check Account Balances and More!

Download it today!

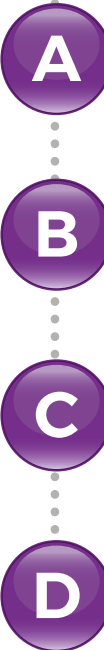
Download on the App Store | GET IT ON Google Play | Apple TV | APP

First-Time Login

Select second factor authentication method

Option 2. RepublicMobile App

When the RepublicMobile App option is selected, you will be instructed to complete the following:

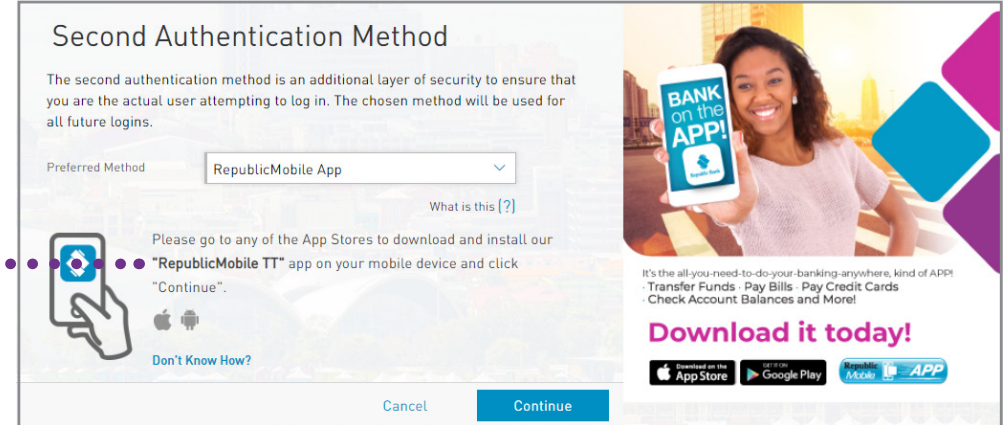
- 
- A** Download RepublicMobile App
 - B** Select activate/activate with new user
 - C** Scan/enter code
 - D** Confirm action

First-Time Login

Select second factor authentication method

Option 2. RepublicMobile App

- A** **Download RepublicMobile App**
Go to the relevant app store, search for RepublicMobile TT App and download
Select CONTINUE



The RepublicMobile App is available on both Android and Apple devices.

First-Time Login

Select second factor authentication method

Option 2. RepublicMobile App

Once the RepublicMobile App has been downloaded, launch the App

B Select activate/activate with new user

Select ACTIVATE/ACTIVATE WITH
NEW USER



First-Time Login

Select second factor authentication method

Option 2. RepublicMobile App



Scan/enter code

Enter your USERNAME

You will see 2 prompts:
QR CODE and COUPON CODE
Select ONE

15:20 51%
My Security Devices Activate
Enter your username
Test
Scan the QR code or type the Coupon code provided on the website
QR Code Coupon Code
Scan QR Code
By pressing "Confirm" you are:
• Accepting Terms and Conditions
• Approving login with Sync Approval
Cancel Reset Confirm

First-Time Login

Select second factor authentication method

Option 2. RepublicMobile App

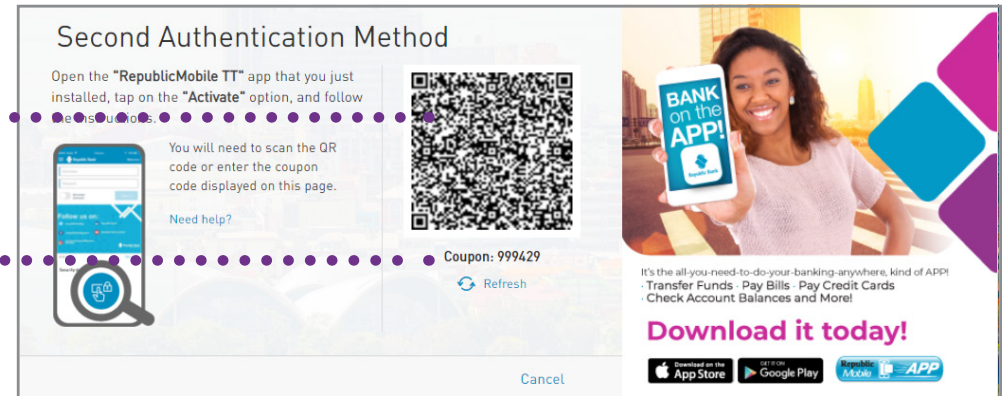


Scan/enter code

At this stage the website will display a QR CODE and a COUPON CODE

QR CODE

COUPON CODE



First-Time Login

Select second factor authentication method

Option 2. RepublicMobile App



Scan/enter code

As per your selection, either

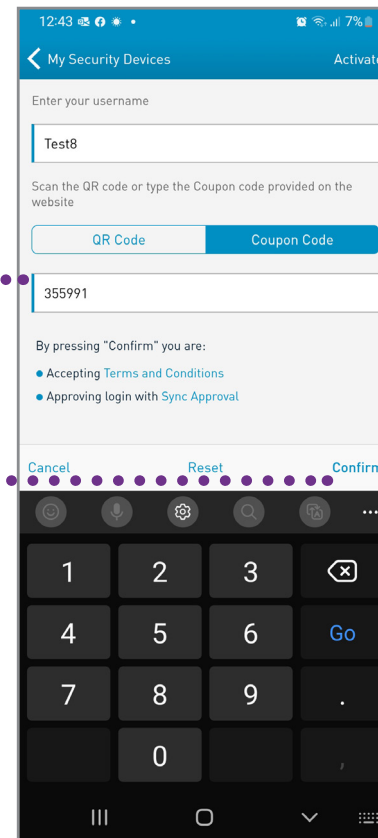
- Scan the QR CODE OR
- Enter the COUPON CODE



Confirm action

Once the code entered has been successfully accepted, select CONFIRM

Your mobile device registration is now complete granting access to the site on the web.



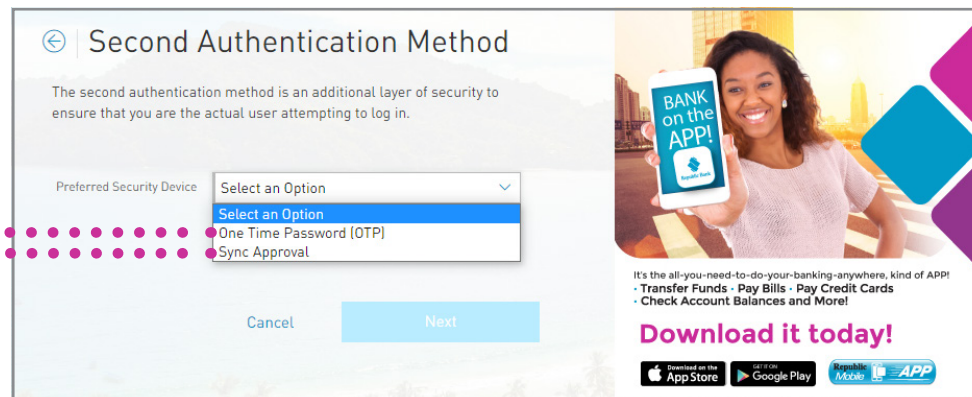
First-Time Login

RepublicMobile App Security Devices

Each time an attempt is made to log in to Corporate Republic*Online*, you can select either:

One Time Password (OTP) or SYNC to validate your login.

OTP
SYNC



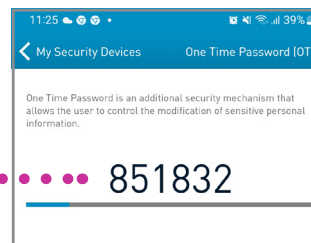
First-Time Login

RepublicMobile App Security Devices

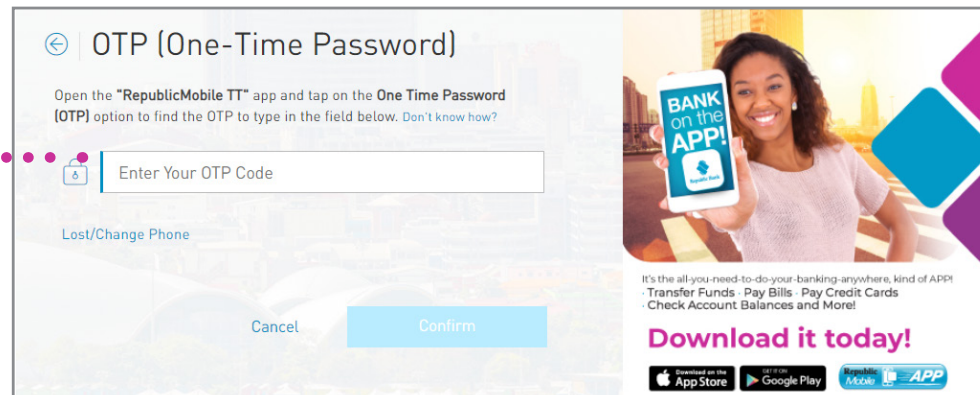
Selecting OTP

Open the RepublicMobile App and select OTP.

An OTP will be displayed



Enter OTP



Select CONFIRM

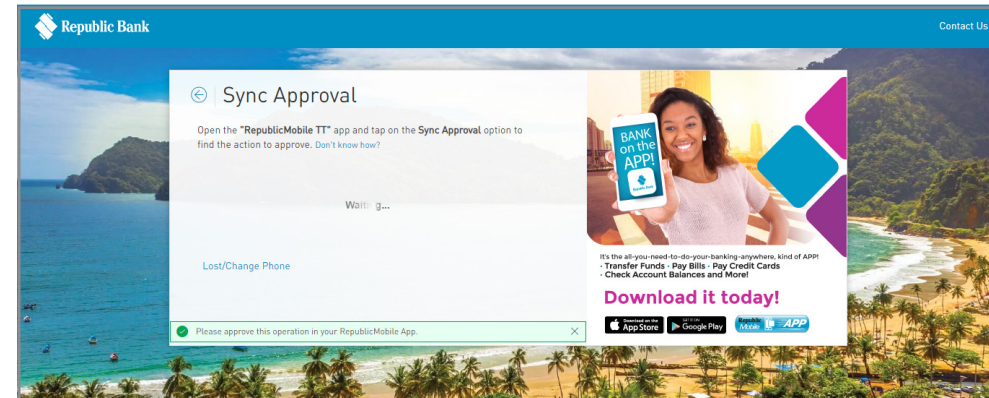
OTPs are set to **expire one minute** after being generated. If the incorrect OTP is entered or if it expires before being used, you must select OTP again and a new OTP will be sent to you.

First-Time Login

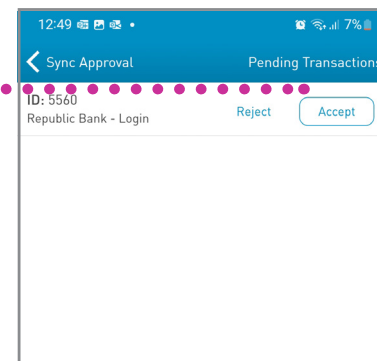
RepublicMobile App Security Devices

Selecting Sync

The system will attempt to connect to the registered mobile device.



Open the RepublicMobile App and select SYNC APPROVAL, then either ACCEPT or REJECT the request.



Regular Login

4-Step Process

1

Access website

2

Enter your username

3

Enter your password

4

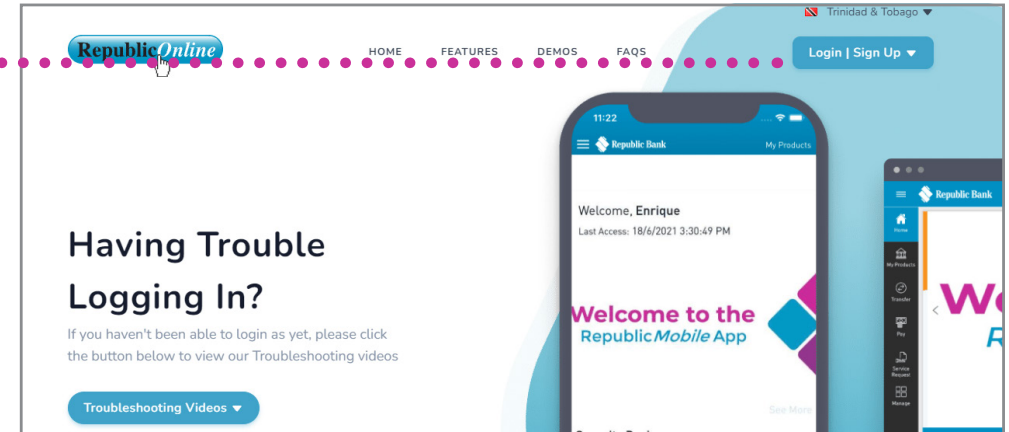
Second factor authentication method

Regular Login

1

Access website

Select LOGIN

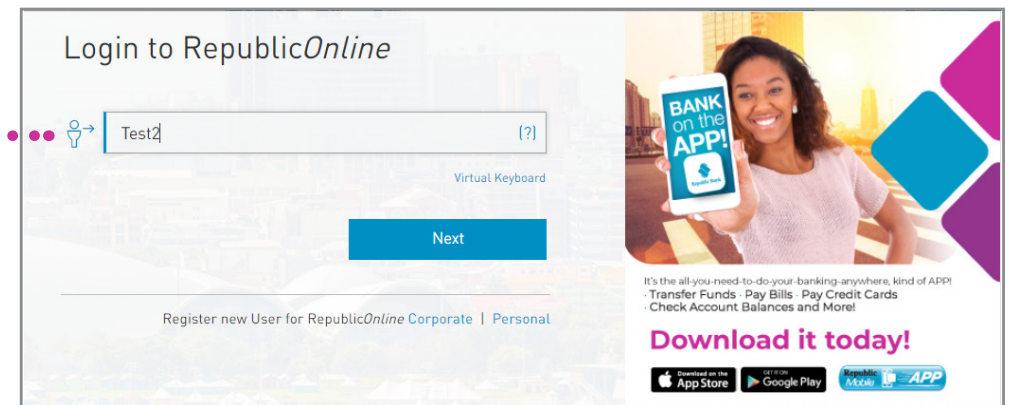


2

Enter your username

Enter your USERNAME

Select NEXT



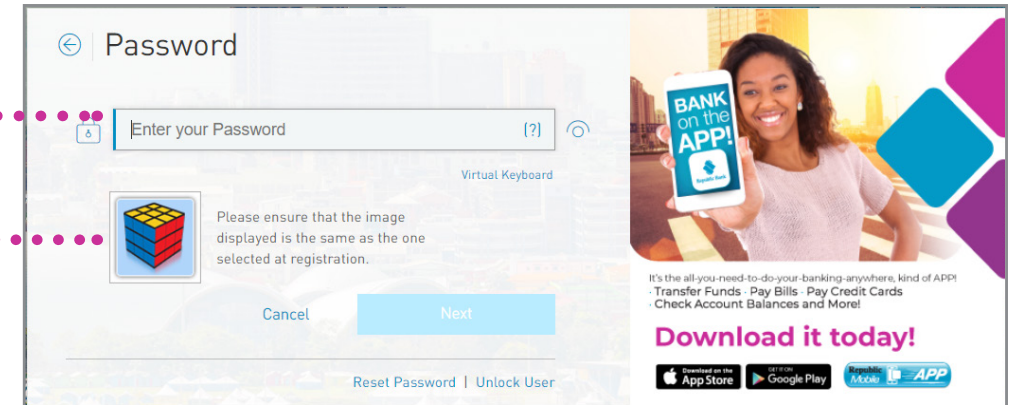
Regular Login

3 Enter your password

Enter PASSWORD

Ensure that the image displayed is the one selected during the security setup

Select NEXT



The screenshot shows the 'Password' login screen. At the top left is a back arrow and the title 'Password'. Below is a password input field with a lock icon on the left and a '?' icon on the right. To the right of the input field is a 'Virtual Keyboard' link. Below the input field is a security image selection prompt: 'Please ensure that the image displayed is the same as the one selected at registration.' To the left of this text is a small image of a Rubik's cube. Below the prompt are 'Cancel' and 'Next' buttons. At the bottom are links for 'Reset Password' and 'Unlock User'. On the right side of the screen is a promotional banner for the RepublicMobile app, featuring a woman holding a smartphone that says 'BANK on the APP!' and listing features like 'Transfer Funds', 'Pay Bills', and 'Pay Credit Cards'. It also includes 'Download it today!' and logos for the App Store, Google Play, and the app itself.

4 Second factor authentication method

You would have previously selected your second factor authentication method from one of the following:

- SMS
- RepublicMobile App

Regular Login

4 Second factor authentication method

SMS

If SMS was selected, you will receive a code via SMS on the mobile device you registered.

Enter the SMS CODE

Select CONTINUE

SMS Code

Enter the code that was sent via SMS to your registered mobile number.

Code:

[Request New Code](#)

SMS Code Sent

[Cancel](#) [Continue](#)

BANK on the APP!

It's the all-you-need-to-do-your-banking-anywhere, kind of APP!

- Transfer Funds - Pay Bills - Pay Credit Cards
- Check Account Balances and More!

Download it today!

Download on the App Store | GET IT ON Google Play | Available on the App Store

Regular Login

4 Second factor authentication method

RepublicMobile App

If the RepublicMobile App was selected, select either OTP or SYNC

OTP Retrieve the OTP on the RepublicMobile App and enter it in the field provided

Select NEXT

SYNC Go to the RepublicMobile App
Select SYNC APPROVAL

ACCEPT the request.

Once the Sync is complete, you will automatically proceed to the Home Page.

